Delegates and Exhibitors Registration Form

YOUR PARTICULARS (All fields are mandatory. Please complete one form per person)

Title: _____ First name: _____ Surname: _____

Job title: _____ Organisation: _____

Address: _____

_____ Post/Zip Code: _____ Country: _____

Telephone: _____ Fax: _____ Email address: _____

Which of the following best describes your job title?

☐ General Officer/President/MD/CEO ☐ Junior Officer/Junior Management ☐ Academia ☐ Diplomat ☐ Other (please specify)

☐ Senior Officer/Senior Management ☐ Executive ☐ Consultant ☐ Scholar _____

A. Please select if you are a Paying Delegate — **Taxes extra**

Conference Delegates	Both Days Inclusive
Domestic Industry rate	☐ Rs 7,500
Domestic Industry PHDC Members and Regd MSMEs	☐ Rs 6,000
Indian Military/ Paramilitary/ DRDO/ MOD/ Min of MSME	☐ FREE

Pre-registration is advised. Security clerance form is required from foreign nationals by 10 November.

B. Please complete if you are an Exhibitor

The event offers a number of benefits that will provide exhibitors with quality customer service.

☐ **3m x 2m shell scheme stand** **Rs 95,000 (add ST 12.36%)**

15% discount for Regd SMEs and PHDC member companies.

Exhibition booth package includes:

- Table, two chairs, magazine rack, dustbin
- One electrical socket and three spotlights
- Fascia with exhibitor's name
- Technical advice and support
- Two complimentary delegate passes
- 25% discount for additional delegates

For floor plan and availability of stands, please contact IMR Media (details mentioned at the bottom of this page).

☐ Please book ..... 3x2m stand(s) for us.

Payment method (tick as appropriate)

☐ Invoice Please send me an invoice

☐ **Cheque** Enclosed is my cheque for Rs _____ (please add 12.36% as Service Tax)

Cheques should be made payable to: **IMR Media Private Limited**

☐ **Bank Transfer** To: IMR Media Private Limited,

Citibank, 124 Connaught Place, New Delhi 110001, India

Account number 0032604226 IFSC Code: CITI0000002. Swift code CITIINBXIBD.

Signatures _____

Print Name _____

Date

SME-DEFENCE & AEROSPACE SUMMIT INDIA 2014

Kothari Auditorium
DRDO HQ, New Delhi, India
20-21 November 2014

MAIN TERMS AND CONDITIONS

1. Exhibitors/ delegates will be allowed entry once full fees have been received prior to the event.
2. Delegate places may not be shared.
3. Substitution of delegates is permitted, provided that the organisers are informed in advance in writing.
4. Once a booking form has been received by the organisers and acknowledged, any cancellation, which must be received in writing, will be subject to the following:
   - All cancellations received more than 30 days prior to the event will be subject to a 10% administration fee.
   - No refund of delegate fees will be made for cancellations received within less than 30 days of the event.
6. Proxy booking of stand by a domestic company for a foreign company is not permitted.
7. Event date may be varied or the event cancelled altogether in case of circumstances beyond the control of the organisers. Full refund will be made in case organisers cancel the event.
8. Changes in the Floor Plan may occur after stands have been selected. Exhibitors will be informed in affected cases.
9. Organisers will get ITPO approval for customs duty exemption on exhibits, but organisers are not liable in case ITPO refuses approval for some events.
10. Entry of foreigners is subject to security clearance, which at times can be received late. Foreigners are required to provide passport details 10 days before the event. Payment will be refunded if security clearance is denied. Organisers have no other liability in such cases.
11. All sponsorship obligations will be fulfilled on best effort basis. However, Kothari Auditorium is run by the DRDO and services inside are provided by in-house contractors. It may be understood that in some of the services IMR Media has no choice.
12. Although efforts will be made not to change the speaking slots for sponsoring companies after they have been agreed, organisers reserve the right to do so in keeping with the seminar objectives, in consultation with the sponsors.

Please complete and send this page by email to **Ms Anchal Malhotra** | Mob: +91-9582 649 665 | Email: **anchal@idyb.com** or by fax to +91-11-23752878.
Please send cheques/ drafts to IMR Media Pvt Ltd, 26 Janpath Bhavan Market, Janpath, New Delhi 110 001, India.
www.imrmedia.in